Agenda Item: 11b

The Queen Elizabeth Hospital King's Lynn NHS Foundation Trust

Governors' Membership and Communications Committee Chair's Assurance Report

Title of Report:	Governors' Membership and Communications Committee	**Date of Meeting:** 6 February 2023
Prepared By:	Dr Antonia Hardcastle, Interim Chair	
Approved By:		
Presented By:	Dr Antonia Hardcastle	
Purpose		
The report summarises the assurances received, approvals, recommendations and decisions made by		

Matters of Concern or Key Risks to Escalate	**Major Actions Commissioned / Work Underway**
• The National Staff Survey results have been received by the Trust. Key findings have been shared with the Divisions and Directorates, but not with the Governors. The Action plan from last year has not been seen by the Quality Committee • Voluntary services and patient experience team updates were not presented to the meeting. A brief update was given on fundraising. • Membership numbers have dropped by c.1000 people over the pandemic to 6,500. • Fundraising Income is down.	• Trust Matters. Discussions will be had about whether the Trust supports this publication • If the Trust does support it, there will be 2 x 12-page magazines per year. These will be published in collaboration with the Communications team remembering their workloads for the Annual Report and Quality Account etc.
Positive Assurances to Provide	**Decisions Made**
• Communications team are now fully staffed and are engaged mainly with operational activities but are forward looking and firmly believe in highlighting the great work that QEH does. • Staff engagement and culture team are innovative and proactive in seeking out supportive actions for the staff • Healthwatch Norfolk are working closely with the Trust to explain the Patient Safety Framework • The Trust will support Staff engagement schemes, so all the monies raised by Fundraising will be for patient benefits	• The Chair will work with Healthwatch Norfolk as well as colleagues in the Trust on a Diabetes event, with prevention being high on the agenda. • The membership is not reflective of the local demography. It was decided to liaise with the Equality, Diversity and Inclusion Lead to offer targeted recruitment opportunities at events and meetings.
Comments on Effectiveness of the Meeting	